



Welcome



to



Cedar Tree Academy

2024-2025

Student Information Packet

Today, I choose to be a scholar, a creator, a critical thinker and a problem solver. I will honor my teachers, and respect my peers. I believe my body is healthy and strong, and my future is bright and full of promise. I know that my gifts and talents will take me to a place where my character will keep me. For I am a student at Cedar Tree Academy, and I AM READY TO LEARN!!!



LEARN Today, LEAD Tomorrow!

# CEDAR TREE

— ACADEMY —  
LEARN TODAY. LEAD TOMORROW.

Dear Parents/Guardians:

Thank you for choosing Cedar Tree Academy Public Charter School to serve your child's educational needs for the 2024-25 school year. We know that you have a choice of many dynamic schools in the area, and we are honored that you selected us. We count it as a privilege to partner with you as we provide a world-class educational experience for your child this school year.

We have many fun and exciting activities planned for this school year. From August 15<sup>th</sup> to August 16<sup>th</sup>, the school will host family orientations. Please find the schedule below that corresponds with your child's grade level. Your child's teacher will contact you to set up an appointment prior to their scheduled date.

- **Thursday, August 15— Open House for Kindergarten and 1<sup>st</sup> Grade Students**
- **Friday, August 16— Open House for Pre-Kindergarten and 2<sup>nd</sup> Grade Students**

Our instructional program will begin Monday, August 19<sup>th</sup> for Kindergarten, First & Second Grade students. Pre-Kindergarten 4 students will begin instruction Wednesday, August 21<sup>st</sup> and Pre-Kindergarten 3 students will begin instruction Monday, August 26<sup>th</sup>. Our school day begins promptly at **7:45 AM**. A free, healthy breakfast is served from 7:45 AM until 8:30 AM. Your child must be at school by 8:30 AM each morning to receive credit for the entire day. Students are dismissed at 3:30 PM.

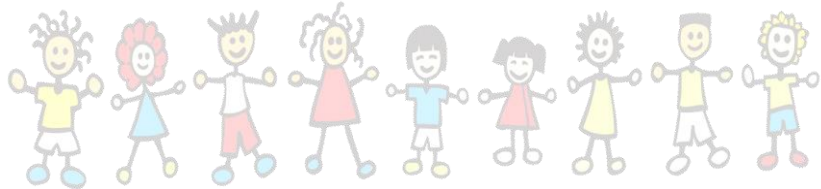
Enclosed you will find important information pertaining to the 2024-2025 school year. For more information about Cedar Tree Academy please visit our website at [www.cedartree-dc.org](http://www.cedartree-dc.org).

Again, welcome to Cedar Tree Academy. We look forward to a productive school year.

Sincerely,



Celenease Edison, M.Ed  
Principal



Learn Today. Lead Tomorrow!

# Cedar Tree Academy

# 2024-2025

# School Calendar

Learn Today. Lead Tomorrow.

## August 2024

August 15—Open House for Kindergarten and 1<sup>st</sup> Grade Students  
August 16—Open House for Pre-Kindergarten and 2<sup>nd</sup> Grade Students  
August 19—First Day of School for Kindergarten-2<sup>nd</sup>  
August 21—First Day of School for PK4  
August 26—First Day of School for PK3

## September 2024

September 2—Labor Day (No School)  
September 20—Progress Reports Issued (Q1)

## October 2024

October 2—National Custodians Day  
October 9—Parent Cafe  
October 10—Parent Teacher Conference (No School for Students)  
October 11—Professional Development (No School for Students)  
October 14—Indigenous Peoples Day (No School)  
October 25—End of Term (Q1)  
October 25—Harvest Festival

## November 2024

November 1—Report Cards Issued (Q1)  
November 4—Professional Development (No School for Students)  
November 5—Election Day (No School)  
November 11—Veterans Day (No School)  
November 13—Dad's Cafe  
November 25-29—Thanksgiving Break (No School)

## December 2024

December 13—Progress Reports Issued (Q2)  
December 23-31—Winter Break (No School)

## January 2025

January 1-3—Winter Break (No School)  
January 6—Staff & Students Return  
January 17—Professional Development (No School for Students)  
January 20—Martin Luther King Jr. Day (No School)  
January 24—End of Term (Q2)  
January 29—Parent Cafe  
January 31—Report Cards Issued (Q2)

## February 2025

February 3-7—National School Counselors Week  
February 3-28—Black History Month Presentations  
February 14—Professional Development (No School for Students)  
February 17—Presidents Day (No School)

## March 2025

March 3-7—Read Across America  
March 7—Progress Reports Issued (Q3)  
March 13—Parent Teacher Conferences (No School for Students)  
March 14—(No School)  
March 19—Parent Cafe

## April 2025

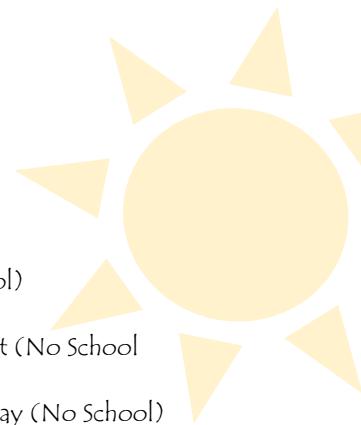
April 2—Dads Cafe  
April 4—End of Term (Q3)  
April 7—Records Day/PD (No School for Students)  
April 11—Report Cards Issued (Q3)  
April 14-18—Spring Break (No School)  
April 23—Administrative Professionals Day

## May 2025

May 1—School Principals Day  
May 2—National School Lunch Hero Day  
May 5-9—Teacher Appreciation Week  
May 8—National School Nurse Appreciation Day  
May 9—Progress Reports Issued (Q4)  
May 26—Memorial Day (No School)  
May 28—Parent Cafe

## June 2025

June 6—Field Day/End of Term (Q4)  
June 9-13—Kindergarten Graduation  
June 17—Report Cards Issued (Q4) /Last Day for Students  
June 18—Last Day for Teachers/Staff  
June 19—Juneteenth



August 19—First Day for Kindergarten, 1<sup>st</sup> & 2<sup>nd</sup> Grade Students  
August 21—First Day for Pre-K (4) Students | August 26—First Day for Pre-K (3) Students

# 2024-2025 School Supply Lists

## Pre-Kindergarten (3)

- 4-packs of glue sticks
- 1-box of jumbo markers
- 4 -cans of disinfecting spray
- 1-Pack of expo markers
- 4-boxes of facial tissue
- 6-containers of disinfecting wipes
- 4-containers of baby wipes
- 3-large bottles of hand sanitizer
- 2-4 count packs of paper towels
- 4 -boxes of gallon size storage bags
- 1- Blanket for naps
- 2- bags of noodles
- 3- bags of beans
- 1-pencil box

## Pre-Kindergarten (4)

- 4 - packs of glue sticks
- 2- cans of disinfecting spray
- 1 - box of 24 crayons
- 1 -Fiskar blunt-edge scissors
- 1 - box of jumbo markers
- 2-sandwich size storage bags
- 4 - boxes of facial tissue
- 6 - containers of disinfecting wipes
- 2 - boxes of baby wipes
- 3 - large bottle of hand sanitizer
- 2 - 3 count packs of paper towels
- 3 - boxes of gallon size storage bags
- 2 - boxes of quart size storage bags
- 2 - packs of Expo (dry erase) markers; 1 black, 1 color
- 1 - blanket (for naps)

## Kindergarten

- 1- packs #2 Pencils
- 2- packs of Glue sticks
- 2- boxes of Crayons
- 2-pack blunt tip scissors
- 1-box of markers
- 2- boxes of tissue
- 2-Clorox wipes
- 2- packs of baby wipes
- 2- Large bottles of hand sanitizer
- 4-small bottles of hand sanitizer
- 2-packs of Gallon Ziploc Bags
- 2- sandwich Ziploc Bags
- 2- quart Ziploc Bags
- 2-snack Ziploc Bags
- 1-Headphone set with Cord
- 2- packs of paper towels
- 3-Pocket folders

## All Students

**Book Bag** -clearly labeled with your child's first and last name (no rolling bags; must be big enough for a folder to easily fit inside).

**Extra Clothing**- (for emergencies) in a Ziploc bag labeled with your child's first and last name; please send a shirt, pants (no shorts), underwear and socks (2-3 sets of clothing for Pre-Kindergarten 3 students).

**Plastic Water Bottle** - water bottles are optional for all students but if your child brings one then it must be plastic.

## 1<sup>st</sup> Grade

- 3- packs of pre-sharpened pencils
- 2- pack of blunt tip scissors
- 2 -packs of glue sticks
- 2- primary writing journals (not composition books)
- 4- pack of tissue boxes
- 1-Pencil case/box
- 2-boxes of crayons
- 1-box of markers
- 2-packs of erasers
- 2-3 prong plastic folders
- 2- packs of gallon, sandwich, quart, and snack size storage bags
- 2-packs of baby wipes
- 2-containers of disinfecting wipes
- 2 -Large bottles of hand sanitizer
- 4-small bottles of hand sanitizer
- 1-pack of highlighters
- 3-packs of Expo markers
- 2-Packs of Paper towels
- 1-Headphone set with cord

## 2<sup>nd</sup> Grade

- 3- packs of pre-sharpened pencils
- 2- pack of blunt tip scissors
- 2 -packs of glue sticks
- 2- primary writing journals (not composition books)
- 4- pack of tissue boxes
- 1-Pencil case/box
- 2 boxes of crayons
- 1 box of markers
- 2 packs of erasers
- 2-3 prong plastic folders
- 2- packs of gallon, sandwich, quart, and snack bags
- 2-packs of baby wipes
- 2-containers of Clorox wipes
- 2 -Large bottles of hand sanitizer
- 4-small bottles of hand sanitizer
- 1-pack of highlighters
- 3-packs of Expo markers
- 2-Packs of Paper towels
- 1-Headphone set with cord

# Before & After School Services

Cedar Tree Academy provides a fee-based, before- and after-school program for students and parents who require additional care outside of the normal schedule of the school day. Both services are staffed with highly trained individuals who will assist students in academic and recreational activities.

Cedar Tree's Before Care Program begins at 6:30 AM each day. Parents are required to sign students in and leave them in the main office each morning. At the conclusion of the program, students will be escorted to their classroom for daily instruction.

Cedar Tree's After Care Program begins at dismissal and concludes at 6:00 PM. Parents must pick students up promptly at 6:00 PM. Parents of students who remain on the school's premises after the 6:00 PM dismissal will be charged a fee of \$5 per minute, which must be paid the same day as the infraction.

Students enrolled in Before/After Care services will participate in several activities, such as: homework, games, arts and crafts, and other educational and recreational activities.

Below are the fees associated with attending Before/After Care:

Before Care ONLY--\$60 (1st child: \$60; 2nd/3rd sibling: \$37.50 per child) paid twice a month;

After Care ONLY--\$75 (1st child: \$75; 2nd/3rd sibling: \$47.50 per child) paid twice a month; and

Before/After Care--\$110 (1st child: \$110; 2nd/3rd sibling: \$62.50 per child) paid twice a month.

Once enrolled in Before/After Care, you will receive a payment schedule. Payments will be collected semi-monthly. All payments must be in the form of credit card/debit payment ONLY (No cash or Cash App payments will be accepted). Late payments will incur a charge of \$10.00 per day.

In addition, students enrolled in Before/After Care will follow the same behavior policy implemented at Cedar Tree during the regular school day.

Before and After Care will begin on the first day of in-person school. For any additional information regarding Before/After Care services, please contact the school at (202) 610-4193.



Sign up for  
**Before/After Care**  
at **Open House**  
August 15–August 16

# Cedar Tree Academy's Uniform Policy

Student behavior and the school environment are strongly influenced by the dress and appearance of students. To help create an environment conducive to learning, students at Cedar Tree Academy are required to wear uniforms. This policy is designed to allow students to focus on academic and character development. The school uniform consists of the following:

## Bottoms

Boys may wear khaki pants or shorts, and girls may wear khaki pants, knee-length skirts, skorts, shorts or jumpers. Skirts, shorts, skorts, and jumpers must be able to pass the finger length test. Standing with your hands at your side, the item must be longer than your fingertips. These items may be purchased at most department stores or clothing outlets. Floor-length skirts, baggy or wide-legged pants, or allowing pants to sag are not permitted. Denim is not allowed, unless authorized by the school principal.

## Tops

Both girls and boys must wear green polo-style shirts or t-shirts with the Cedar Tree Academy school logo.

## Shoes

Students are permitted to wear closed-toe shoes. Sandals and other opened-toe shoes are not allowed as these shoes may cause harm while students are engaged in activities.

Example of Cedar Tree Uniform Shirts:



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## UNIFORM STORE INFORMATION

Uniform Store Hours for July

Open Monday -Friday

8AM-4PM

Uniform Store Hours for August

Open Monday -Friday

8AM-5PM

(We accept debit/credit cards only)



## Important Dates for Families

**Wednesday, July 10, 2024**

Uniform Store Opens  
Cedar Tree Academy  
701 Howard Road, SE

**Thursday, August 15 to Friday, August 16, 2024**

Open House for Families

**Monday, August 19, 2024**

First Day of School for Kindergarten, 1<sup>st</sup> Grade & 2<sup>nd</sup> Grade Students

**Wednesday, August 21, 2024**

First Day of School for Pre-Kindergarten 4 Students

**Monday, August 26, 2024**

First Day of School for Pre-Kindergarten 3 Students



## Mission

Cedar Tree Academy is committed to academic excellence for all students. We will build the foundation for all students in a safe learning environment designed to enhance social and emotional growth, cognitive and creative development while preparing students to become active independent learners. – No exceptions, No excuses!

## Contact Information

701 Howard Road, SE  
Washington, DC 20020

Phone: (202) 610-4193  
Fax: (202) 610-2845  
[www.cedartree-dc.org](http://www.cedartree-dc.org)

Celenease Edison, M.Ed—Principal  
LaTonya Henderson, Ed.D—Chief Executive Officer

# Learn Today. Lead Tomorrow!